

**BRISTOL TENNESSEE  
EMERGENCY COMMUNICATIONS DISTRICT  
BOARD OF DIRECTORS' MEETING  
March 21, 2018**

**ITEM 1. Roll Call**

Wade-p                      Eads-p                      Elliot-p                      Honaker-p  
Messimer-p      Miller a/e              Warren a/u

**ITEM 2. Recognize Guests**

**ITEM 3. Minutes of Previous Meetings – January 17, 2018**

Dwayne Honaker made a motion, seconded by Tim Eads to approve January 17, 2018 minutes. All voted in favor

**ITEM 4. Financials**

A. Receipts & Expenditures

All receipts were passed to each Board member for their review and the proper signatures.

B. Treasurer's Report

Lt. Shaun Antonino reviewed the balance sheet, monthly financial and monthly budget reports. Wallace Elliot made a motion, seconded by Tim Eads to approve the reports as presented. Roll call vote: Eads – yes, Elliott – yes, Honaker –yes, Messimer – yes, Miller-absent, Wade – yes Warren – absent. Motion passed.

**ITEM 5. Old Business**

A. Report on Operations & Equipment

1. Overview of Operations

a. Daily Operations

All equipment is in good operational order and have had no issues. 911 outage on March 13 due to Century link maintenance. Sullivan County was down for a short period of time.

b. Personnel

Two applicants signed employment offer letters and were set up for psychological, drug, and physical testing. One applicant is still in the background phase.

B. Statistics

**ITEM 6. New Business**

A. First reading of 2018-2019 budget

Lt. Shaun Antonino proposed the FY 2018-2019 budget to the board.

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Dwayne Honaker made a motion, seconded by Tim Eads to approve the first reading with changes to the mistakes on the budget proposal page.

Roll call vote: Eads – yes, Elliott – yes, Honaker –yes, Messimer – yes, Miller-absent, Wade – yes Warren – absent. Motion passed.

- B. Interlocal Agreement Formula  
Board will approve after second reading of the budget.

**ITEM 7. Discussion Items**

- A. Hosted controller meeting March 7  
ATT&T along with the state proposed a service to manage the 911 lines and use a state controller. The state will charge 8k per console but will reimburse 4k a console back to the district. We are still under contract with Century Link for another year, so no action is required at this time.
- B. Motorola 911 NG call taking meeting March 28  
Motorola prepared a demo on their Next Generation 911 call taking program held at the Sullivan County 911 office.
- C. Code Red activation on March 15  
Launched a Code Red alert for a 9 year old female with autism. She was found a short while later unharmed.

**ITEM 8. Other Matters**

**ITEM 9. Citizens and Delegations Presentation**

**ITEM 10. Next meeting April 18, 2018 in the Police Conference Room, 801 Anderson Street, Bristol, TN**