

**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE**  
**January 14, 2014**  
**MINUTES**

Members Present

Ella Kane, Chair  
Donna Felty  
Eric Rouse  
David Akard  
Lettie Jackson  
Carol Taylor  
Tim Mathison

Members Absent

Shari Brown  
Hattye Broady

Others Present

Mindy Bowman

The Community Development Advisory Committee meeting was called to order by Ella Kane at 6:30 p.m. on January 14, 2014, at the Bristol, Tennessee Conference Room.

**MINUTES:** Carol Taylor moved that the minutes of the October 15, 2013, meeting be approved; seconded by Donna Felty; motion carried unanimously.

**Old Business**

- The Consolidated Annual Performance and Evaluation Report was submitted to the Knoxville HUD field office. Mindy Bowman updated the board on results from HUD. The CAPER needed to be updated on the fair housing section. Mindy Bowman stated that she had been given suggestions from the FHEO office of HUD on how to improve the fair housing portion. Changes would be made in future reporting.

**New Business**

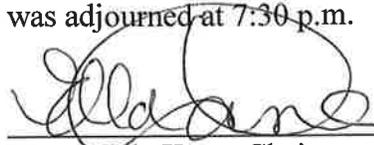
- Staff reported two of the three homeowners that had been selected for home rehab projects were disqualified. An additional application had been received from a homeowner whose home had been destroyed by fire. Mindy asked if the homeowner could be moved to the top of the list because of the emergency. The topic was discussed and the committee decided to get more information and decide at the February meeting.
- Staff reported that the city should be receiving contracts to review from TDEC for the funding to offer energy efficiency repairs to low income homeowners in the Bristol, TN area.
- Staff reported that the Alliance for Business and Training application had been approved for \$100,000 from the Federal Home Loan Bank of Cincinnati and \$50,000 from the Tennessee Housing Development Agency.

**ANNOUNCEMENTS**

- Mindy Bowman announced that the Point-In-Time count would be held for Bristol on January 23-24. The Appalachian Regional Coalition on Homelessness would be gathering information to submit to HUD. This is important for future funding for the Bristol area.
- The next CDAC meeting will be February 11, 2014 at 6:30.

There being no further business, the meeting was adjourned at 7:30 p.m.

APPROVED:



A handwritten signature in cursive script, appearing to read 'Ella Kane', written over a horizontal line.

Ella Kane, Chair



A handwritten signature in cursive script, appearing to read 'Mindy Bowman', written over a horizontal line.

Mindy Bowman, Recorder