

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
February 11, 2014
MINUTES

Members Present

Ella Kane, Chair
Donna Felty
Lettie Jackson
Carmen Johnson

Members Absent

Hattye Broady
David Akard III
Eric Rouse
Tim Matheson

Others Present

Shari Brown
Mindy Bowman

The Community Development Advisory Committee meeting was called to order by Ella Kane at 6:35 p.m. on February 11, 2014, at the Bristol, Tennessee Conference Room.

MINUTES: Donna Felty moved that the minutes of the January 14, 2014, meeting be approved; seconded by Lettie Jackson; motion carried unanimously.

Old Business

- Staff reported that the city has signed contracts for the TDEC energy efficiency repairs program for low income homeowners in the Bristol, TN area. Once the contracts have been signed by TDEC, the program will begin excepting applications.
- Staff reported that the CDBG rehab applicant whose home had been destroyed by fire did not have any judgments against her. There was no quorum; so staff would need to send out an email to get votes from committee so the process could move forward.

New Business

- Copies of policy and procedures were handed out for review. Staff recommended that they be updated. Policies need to be added as far as how many times a homeowner is assisted with the programs. After discussion the committee decided to review until next meeting and decided then on what changes needed to be made.

ANNOUNCEMENTS.

- The next CDAC meeting will be March 11, 2014 at 6:30.

There being no further business, the meeting was adjourned at 6:58 p.m.

APPROVED:



Ella Kane, Chair



Mindy Bowman, Recorder