

**Bristol Tennessee Better Property Board
Meeting Minutes
February 25, 2016**

Members Present:

Pamela Offield
Randall Cook
John Cartwright
Wayne Humphrey

Staff/Others Present:

Brian Rose
Donnie Branson
Danielle Kiser
Steve Blankenship

Members Not Present

Lonnie Barrett

The Bristol Tennessee Better Property Board was called to order at 5:00 p.m. on February 25, 2016. Roll call was performed and a quorum was declared.

Minutes:

There being no corrections to the January 28, 2016 minutes, Randall Cook made a motion to approve the minutes as presented; John Cartwright seconded the motion. The motion was approved unanimously.

Preliminary Investigations

None

Public Hearing

A. 1037 5th Street

The property owners, Arthur S. and Virginia Duff, were not present. The complaint was dilapidated house with overgrowth containing junk and debris. Taxes were current. Staff recommended an order to demolish on this property.

At this time, Pam Offield opened the floor to public comment.

Rebecca Bates, 1033 5th Street, indicated she is the owner of an adjacent property and stated that it was her understanding that the owners of the property were deceased. Ms. Bates expressed interest in acquiring the property to demolish the house and expand her current lot.

Ms. Offield questioned staff on the contact person for the property. Donnie Branson stated that he had sent the notice of violation to an address in Knoxville, Tennessee and the certified letter was received and signed by Beal Bourne.

Randall Cook made a motion for an order to demolish the property at 1037 5th Street; John Cartwright seconded the motion. The motion was approved unanimously.

Trash and Debris

None

Old Business

None

Progress Report

A. 1718 Clifton Road

The property owners, Louis E. and Ruth C. Peters, were not present. The complaint was overgrowth with junk and debris and unregistered vehicles. Taxes were past due. Staff updated the board that this property was sold at a tax sale in December of 2014. The new owner was Josh Barrett and they were waiting to receive the deed before beginning repair work on the property.

John Cartwright suggested that the new owners be asked to come before the board to discuss their intentions for this property. Donnie Branson stated he would inform Josh Barrett that the board had requested his presence at the next Better Property Board meeting.

Randall Cook made a motion to have a progress report at the March 24, 2016 meeting; John Cartwright seconded the motion. The motion carried unanimously.

B. 1652 Arkansas Avenue

The property owners, Danny and Charlene Hilliard, were not present. The complaint was vacant property in disrepair, open and overgrown with trash and debris. Taxes were past due. Staff updated the board that the house was recently acquired by the City of Bristol, TN and that an environmental study would need to be conducted on the property before demolition could begin. No action by the board was requested at this time.

Future Progress Reports

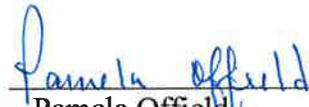
03-24-16	1406 Anderson Street	Progress Report
03-24-16	701 5 th Street	Progress Report

Other Business:

None

Adjournment:

There being no further business, the meeting was adjourned at 5:25 p.m.



Pamela Offield