

**Bristol Tennessee Better Property Board
Meeting Minutes
July 28, 2016**

Members Present:

Randall cook
Wayne Humphrey
John Cartwright

Staff/Others Present:

Brian Rose
Blake Ailor
Donnie Branson
Danielle Kiser
Christy Justice

Members Not Present

Pamela Offield
Lonnie Barrett

The Bristol Tennessee Better Property Board was called to order at 5:00 p.m. on July 28, 2016. Roll call was performed and a quorum was declared.

Election of Officers:

Randall Cook nominated Pamela Offield as Chairperson; John Cartwright seconded the nomination. The nomination passed unanimously.

John Cartwright nominated Randall Cook as Vice-Chairperson; Wayne Humphrey seconded the nomination. The nomination passed unanimously.

Minutes:

There being no corrections to the May 26, 2016 minutes, John Cartwright made a motion to approve them as presented; Wayne Humphrey seconded the motion. The motion carried unanimously.

Preliminary Investigations

A. 314 McDowell Street

The property owner, Everflowing Well Church, was present. The complaint was dilapidated building. Taxes were current. Staff recommended a public hearing at the September 22, 2016 meeting.

Wayne Humphrey made a motion to have a public hearing in sixty (60) days at the September 22, 2016 meeting; John Cartwright seconded the motion. The motion carried unanimously.

B. 3117 Avoca Road

The property owner, Monroe Campbell, was not present. The complaint was dilapidated house. Taxes were current. Staff recommended a public hearing at the September 22, 2016 meeting.

Wayne Humphrey made a motion to have a public hearing in sixty (60) days at the September 22, 2016 meeting; John Cartwright seconded the motion. The motion carried unanimously.

Public Hearing

None

Trash and Debris

None

Old Business

A. 1652 Arkansas Avenue

The property owners, Danny and Charlene Hillard, were not present. The complaint was vacant property in state of disrepair, open with junk and debris. Taxes were past due. The structure had been demolished and grass had been sewn. Staff recommended closing the file on this case.

John Cartwright made a motion to close the file on this case for 1652 Arkansas Avenue; Wayne Humphrey seconded the motion. The motion carried unanimously.

B. 729 5th Street

The property owner, Francis Anthony Harr, was not present. The complaint was the structure was not being maintained and was creating a public hazard. Taxes were current. The structure had been demolished. Staff recommended closing the file on this case.

Wayne Humphrey made a motion to close the file on this case for 729 5th Street; John Cartwright seconded the motion. The motion carried unanimously.

Progress Report

A. 701 5th Street

The property owners, James & Wilhelmina Barker, were not present. The complaint was the structure was unsafe and not habitable. Taxes were current. Staff updated the board that the property owners were making progress but he had not been able to access inside of the structure. Staff recommended a progress report in sixty (60) days at the September 22, 2016 meeting.

John Cartwright made a motion for a progress report on the property located at 701 5th Street in sixty (60) days; Wayne Humphrey seconded the motion. The motion carried unanimously.

B. 1406 Anderson Street

The property owner, Michael Robinette, was not present. The complaint was overgrowth and dilapidated house. Taxes were current. Staff updated the board on the progress of this property.

James Shaffer, owner of the property, indicated that there was progress being made on the property. John Cartwright stated that he had driven by the property and it was looking good.

Wayne Humphrey made a motion to have a progress on the property in ninety (90) days at the October 28, 2016 meeting; John Cartwright seconded the motion. The motion carried unanimously.

C. 841 Hill Street

The property owners, William Daniel and Suella Simpkins, were not present. The complaint was the house had unprotected surfaces. Taxes were current. Staff updated the board that improvements were near completion and recommended closing the file on this case.

John Cartwright made a motion to close the file on this case; Wayne Humphrey seconded the motion. The motion carried unanimously.

D. 1006 Tennessee Avenue

The property owners, C. Randy and Tina Thomas, were not present. The complaint was fire damage and overgrown with debris. Taxes were current. Staff updated the board on the progress of this property.

Kyle Smith stated that he had made progress, but explained that the process was slower than he anticipated. John Cartwright questioned when Mr. Smith would have the outside complete. Mr. Smith stated that he expected to have the outside complete in ninety (90) days.

John Cartwright made a motion for a progress report in sixty (60) days at the at the September 22, 2016 meeting; Wayne Humphrey seconded the motion. The motion carried unanimously.

E. 1718 Clifton Road

The property owners, Louis E. and Ruth C. Peters, were not present. The complaint was overgrowth with junk and debris and unregistered vehicles. Taxes were current. Staff recommended closing the file on this case.

Wayne Humphrey made a motion to close the file on this case; John Cartwright seconded the motion. The motion carried unanimously.

Future Progress Reports

912 Anderson Street

None

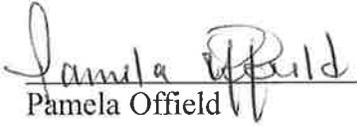
Other Business:

Randy Cook proposed to cancel the August 25, 2016 meeting due to August Race coming to Bristol, Tennessee; the August meeting was cancelled by common consent.

Brian Rose introduced Blake Ailor as the new Zoning Administrator for the City of Bristol, Tennessee and indicated that Mr. Ailor would be working closely with Donnie Branson on property complaints and issues.

Adjournment:

There being no further business to discuss, the meeting was adjourned at 5:20 p.m.


Pamela Offield