

**MINUTES OF THE CITY OF BRISTOL, TENNESSEE  
CITY COUNCIL MEETING**

**August 2, 2016**

**CALL TO ORDER:**

The City of Bristol Tennessee City Council meeting was called to order by Mayor Chad Keen on Tuesday, August 2, 2016, at 7:00 p.m. in the Slater Center Auditorium.

**ROLL CALL:**

Present: Mayor Chad Keen, Vice Mayor Jack Young, Councilwoman Michelle Denise, Councilwoman Margaret Feierabend, and Councilwoman Lea Powers.

Others Present: City Manager William L. Sorah; City Attorney Danielle Kiser, City Recorder Tara Musick; and members of City staff.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Vice Mayor Jack Young gave the invocation and led the pledge of allegiance.

**AGENDA ADDITIONS AND/OR CHANGES:** None.

**PROCLAMATIONS AND RECOGNITIONS:**

**Farmers Market Week** - Councilwoman Powers read a proclamation designating August 7 - 13, 2016, as Farmers Market Week. Mike Musick, Recreation Superintendent, was in attendance to accept the proclamation.

**PRESENTATIONS:** None.

**PUBLIC HEARINGS:** None.

**APPEARANCE OF CITIZENS**

Sandra Grubb, 112 Wonder Valley Road – Ms. Grubb thanked the public safety officers for the work they do.

**APPOINTMENTS:**

**Emergency Communications District Board of Directors** – City Council addressed the vacancy of one seat on the Emergency Communications District Board of Directors. Mr.

Thomas Muncy was unanimously appointed to the Emergency Communications District Board to serve a term of office ending June 30, 2020.

**Parks and Recreation Commission** – City Council addressed the vacancy of one seat on the Parks and Recreation Commission. Mr. Bennett Cowan was unanimously appointed to the Parks and Recreation Commission to serve a term of office ending June 30, 2019.

**Tree Board** – City Council addressed the vacancy of one seat on the Tree Board. Mr. David Hacker was unanimously appointed to the Tree Board to serve a term of office ending June 30, 2020.

## **ORDINANCES AND RESOLUTIONS:**

### **A. First Reading of New Ordinances:**

#### **Ordinance 16-7 – An Ordinance to Amend the Zoning Map of Bristol, Tennessee by Designating Certain Property as R-1B, Multi-Family Residential (800 and 834 E. Mary Street)**

City Manager Sorah stated that Ordinance 16-7 proposes the rezoning of property located at 800 East Mary Street, an 8.1 acre tract currently zoned as M-2 (General Industrial) and 834 East Mary Street, a 1.45 acre tract currently zoned M-1 (Light Industrial/Business) to R-1B Medium Density Single-Family Residential. The proposed rezoning is at the request of the property owner, Mr. Kenneth Dunn. A portion of the property was the subject of a rezoning request that was considered during the June 8, 2016 meeting. The request was subsequently withdrawn by the owner prior to Council consideration on second reading. Mr. Dunn is continuing his earlier plan to develop a landscape business on the property located at 856 East Mary Street. He anticipates constructing a single family residence on the balance of the property and has requested a zoning designation consistent with that use.

The *Land Use Plan and Policy* forecasts Low Density Residential development in this area. Much of the area is currently zoned as R-3 Multi-Family Residential with the balance of the property having a manufacturing zoning designation. While the surrounding residential property is zoned as R-3 Multi-Family Residential, the use is single family residential. Staff believes the less intense zoning designation of R-1B will provide density similar to the current use and protective of the community.

The Bristol Regional Planning Commission considered this matter at their July 16<sup>th</sup> meeting and voted unanimously to recommend the rezoning request to City Council. If the request is approved by Council on first reading, a public hearing and second reading will be placed on the agenda for the September 6<sup>th</sup> meeting of City Council. In addition, the issue will be placed on the August 16<sup>th</sup> work session to allow further discussion of the request.

Councilwoman Powers made a motion to pass Ordinance 16-7 on first reading, seconded by Vice Mayor Young. The motion carried unanimously.

**B. Adoption of Ordinances (Second Reading):** None

**C. Resolutions:**

**Resolution 16-66 – A Resolution Awarding a Bid for the Purchase of a 75’ Rear Mount Aerial Apparatus**

City Manager Sorah stated that during the July 12<sup>th</sup> work session, a significant project for Fiscal 2017 is the construction and equipping of the new Fire Station 5 to be located at the entrance to The Pinnacle on West State Street. The station will be equipped with a fire apparatus and an advanced life support EMS unit. The fire apparatus will be a quint type unit. This is a multipurpose unit capable of serving as a pumper as well as providing a 75’ aerial platform for fire suppression. Resolution 16-66 authorizes the purchase of the firefighting unit from Smeal Fire Apparatus Company, of Snyder, Nebraska, in the low bid amount of \$760,767.

The City will issue a general obligation bond to fund the construction of the new fire station, fire apparatus, and emergency medical response unit necessary for operations. The timing of the bond issuance will follow the bidding of the construction of the new station

Councilwoman Feierabend made a motion to pass Resolution 16-66, seconded by Councilwoman Denise. The motion carried unanimously.

**Resolution 16-67 – A Resolution Declaring the Intent of the City of Bristol, Tennessee to Reimburse Itself For Certain Expenditures in the Aggregate Principal Amount of Not to Exceed Nine Hundred Thousand and no/100 Dollars (\$900,000) Relating to the Purchase of Safety Equipment for the City With the Proceeds of Bonds or Other Obligations to be Issued by the City of Bristol, Tennessee**

City Manager Sorah stated the Fiscal 2017 plan of work includes the construction of new fire station on West State Street near the entrance to The Pinnacle development and Bristol Regional Medical Center. The station, as well as the fire apparatus and emergency medical response vehicle, will be funded by a future bond issue. The timing of the issue will follow the bidding of the construction phase of the project later this fall. Absent a bond reimbursement resolution, bond proceeds can only be used to fund expenditures occurring within sixty days of the bond issuance. Resolution 16-67 is a housekeeping measure that will allow the procurement of rolling stock to proceed in advance of the bond issuance. This is necessary to allow for the extended production time associated with the fire apparatus. Bond counsel has prepared Resolution 16-67 to allow for

up to \$900,000 from a future bond issuance to be used for acquisition of rolling stock necessary for operation of the new fire station.

Councilwoman Feierabend made a motion to pass Resolution 16-67, seconded by Councilwoman Denise. The motion carried unanimously.

**Resolution 16-68 – A Resolution Authorizing the Temporary Use of Public Property and the Public Right-of-Way for the Dispensing, Service, Distribution and Consumption of Beer**

City Manager Sorah stated that a proposal had been made by Mr. Rusty Morrell and Mr. Chris Morrell to organize a “Brew Fest” on the grounds of the Downtown Center and a small portion of 8<sup>th</sup> Street. The event is proposed for Thursday, September 8<sup>th</sup> from 5:30 p.m. to 9:30 p.m. The festival will include craft breweries from the region providing samples of their products. In addition, food vendors will be present to provide festival attendees an opportunity to sample a variety of foods. The festival organizers will be responsible for securing the perimeter of the event with fencing to restrict access to the site. This will be a ticketed event with attendees paying a fee for entry into the controlled area. Only individuals over 21 years of age will be permitted inside the controlled area. Arm bands will be issued to attendees to allow participation in the tastings. The organizers will be responsible for obtaining the necessary permits, including a temporary beer permit, and ensuring compliance with appropriate City and State laws. In addition, the organizers will be responsible for all custodial activities as well as compensating the City for police security during the event. In conjunction with the Battle at Bristol there will be several events in the Downtown area on September 8<sup>th</sup>. The organizers have met with representatives of the Chamber of Commerce to ensure compatibility with Battle of Bristol activities already planned in the Downtown.

In accordance with Sec. 6-149.5 of the Code of Ordinances, permission must be obtained from City Council for the use of public property or public right-of-way for the serving of alcoholic beverages. This authorization is a prerequisite for the Beer Board to consider the issuance of a temporary beer permit to the festival organizers.

Vice Mayor Young asked if the date of the event should be in the Resolution. Danielle Kiser, City Attorney, stated that the Resolution was clear that the approval was for one event.

Councilwoman Feierabend made a motion to pass Resolution 16-68, seconded by Mayor Keen. The motion carried unanimously.

**CONSENT AGENDA:**

City Manager Sorah presented the Consent Agenda to Council. Councilwoman Feierabend made a motion to approve the consent agenda, and Councilwoman Powers seconded the motion. The following items were approved by unanimous Council vote:

- Minutes August 2, 2016 City Council Meeting Minutes
- Minutes August 16, 2016 City Council Work Session Minutes
- Resolution 16-65 A Resolution Designating Members of the City Council to Serve on City Boards and Quasi-Municipal and Non-Municipal Agencies
- Resolution 16-69 A Resolution Awarding a Bid for the Purchase of a New Ambulance
- Resolution 16-70 A Resolution Awarding a Bid for the Purchase of an Ambulance Cot and Mounting Hardware
- Resolution 16-71 A Resolution Awarding a Bid for the Remounting of an Ambulance
- Resolution 16-72 A Resolution Authorizing the City of Bristol to Participate in the TML Risk Management Pool “Safety Partners” Loss Control Matching Grant Program

**BOARD OF EDUCATION LIASON REPORT:**

Dr. Gary Lilly reported that school was back in session. He announced that Dr. Ginger Christian has been hired as the new principal at Anderson Elementary School. He thanked the Police and Fire Departments for hosting National Night Out at Avoca Christian Church.

**CITY MANAGER’S REPORT:**

City Manager Sorah reminded the council members about the “State of Cities” Lunch at the Train Station on August 3<sup>rd</sup>. He stated the Bristol TN/VA Urban Area Metropolitan Planning Organization would be meeting on Thursday, August 4<sup>th</sup> to consider the draft version of the Long Range Transportation Plan Year 2040. He reminded everyone of the events during the upcoming race week in Bristol.

Mr. Sorah asked Brian Rose, Director of Community Development and Planning, to introduce his new staff member. Mr. Rose introduced Cherith Marshall, Senior Planner. Ms. Marshall stated that she was thrilled to be working in Bristol.

Mr. Sorah announced that the Bristol Tennessee Police Department had been awarded their seventh award from the Commission on Accreditation and Law Enforcement Agency.

**CITY COUNCIL COMMENTS:**

Councilwoman Powers announced that the BCM board would be doing a day-long workshop on Saturday, August 6<sup>th</sup>, to go over policies and procedures, events, and growth at the BCM. She announced that Rhythm and Roots needed approximately two or three hundred volunteers. She stated that you can also sign up online. She reminded everyone to vote on Thursday, August 4<sup>th</sup>.

Councilwoman Denise stated that Bristol has several exciting events coming up with race week, the Battle at Bristol, and the Rhythm and Roots Festival. She said that she appreciates the public safety officers for making sure that everyone is safe and secure.

Councilwoman Feierabend reminded everyone that the last Border Bash is on Friday evening, August 5<sup>th</sup>. Believe in Bristol will be sponsoring "Loft Tours" on August 27<sup>th</sup>. She congratulated Chain Free Bristol for releasing their 100<sup>th</sup> dog. She recognized the Nature Center and the Splash Pad. She stated that volunteers were needed for the "Reading Buddies" program.

Vice Mayor Young stated that he thinks volunteering during race week is a great opportunity to welcome visitors to our city.

Mayor Keen stated the public safety officers will be putting in a lot of long hours during the upcoming events. He stated it was important that we offer good customer service for the many visitors that will be visiting our city. He thanked all of the volunteers.

There being no further business, the meeting was adjourned at 7:48 p.m.



Tara E. Musick, City Recorder



Chad Keen, Mayor