

**Bristol Tennessee Better Property Board  
Meeting Minutes  
October 27, 2016**

**Members Present:**

Randall Cook  
Wayne Humphrey  
John Cartwright  
Lonnie Barrett  
Pamela Offield

**Staff/Others Present:**

Donnie Branson  
Danielle Kiser  
Blake Ailor  
Brian Rose

**Members Not Present**

The Bristol Tennessee Better Property Board was called to order at 5:00 p.m. on October 27, 2016. Roll call was performed and a quorum was declared.

**Minutes:**

Lonnie Barrett made a motion to approve the minutes from the September 22, 2016 meeting; John Cartwright seconded the motion. The motion carried unanimously.

**Preliminary Investigations**

**A. None**

**Public Hearing**

**A. 2033 Edgemont Avenue**

The property owner, Patricia Louise Stone, was not present. The compliant was a dilapidated roof. Taxes were past due. Staff reported that repairs on the roof were in progress and recommended that the Better Property Board close the file on this case.

Pam Offield expressed concern over the trees and shrubs located on the property. Donnie Branson stated trees and shrubs would be an issue to be brought before the Tree Board.

Wayne Humphrey made a motion to close the file on this case; Randall Cook seconded the motion. The motion carried unanimously.

**Trash and Debris**

**None**

## **Old Business**

### **A. 826 Williams Street**

The property owner, Helen Louise O'Neal, was not present. Staff reported that the structure located at 826 Williams Street had been demolished with sewer lines and water lines being capped off and the property received seed and straw. Staff recommended closing the case on this property.

Wayne Humphrey made a motion to close the case on the property located at 826 Williams Street; Lonnie Barrett seconded the motion. The motion carried unanimously.

### **B. 112 Lilly Street**

The property owners, Annie H. Franklin & Margaret H. Johnson, were not present. Staff reported that the structure located at 112 Lilly Street had been demolished with sewer lines and water lines being capped off and the property received seed and straw. Staff recommended closing the case on this property.

Randall Cook made a motion to close the case on the property located at 112 Lilly Street; John Cartwright seconded the motion. The motion carried unanimously.

## **Progress Report**

### **A. 1006 Tennessee Avenue**

The property owners, Brant Grimm & Rick Chappe, were not present. The complaint was structure fire damage. Taxes were past due. Staff reported that slow progress had been made on the renovations of this structure and that there were a lot of trash and debris located at the property. Staff recommended that the Better Property Board table this item and refer this case to the court system due to lack of progress in the renovation of the structure.

Lonnie Barrett made a motion to table this item for staff to take alternate action against the property owners; John Cartwright seconded the motion. The motion carried unanimously.

### **B. 1406 Anderson Street**

The property owner, Jamie Shaffer, was not present. The complaint was dilapidated structure. Staff reported that Mr. Shaffer had made continuous progress on the structural restoration and recommended that the Better Property Board order the property owner to return to the February 23, 2017 Better Property Board meeting for a progress report on the property.

Wayne Humphrey made a motion to have a progress report on this property at the December 1, 2016 Better Property Board meeting; Randall Cook seconded the motion. The motion carried unanimously.

**Future Progress Reports**

701 5<sup>th</sup> Street            12-01-16  
3117 Avoca Road        12-01-16  
912 Anderson Street   01-26-17

**Other Business:**

Staff recommended the board change the regularly scheduled November and December Better Property Board meetings to December 1, 2016 due to the Thanksgiving and Christmas Holidays falling on or near the scheduled meetings.

Wayne Humphrey made a motion to move the November and December meetings to December 1, 2016; Lonnie Barrett seconded the motion. The motion carried unanimously.

**Adjournment:**

There being no further business to discuss, the meeting was adjourned at 5:15 p.m.

  
Pamela Offield