

**BRISTOL TENNESSEE
BOARD OF ZONING APPEALS
MEETING MINUTES
January 18, 2018**

Members Present:

Jack Hyder, Chairman
Wanda Owens, Secretary
Grady Hensley
John Cartwright

Staff/Others Present:

Brian Rose
Blake Ailor
Danielle Kiser
Christy Justice
Steve Blankenship

Members Absent:

Ted Koehner, Vice-Chairman

I. CALL TO ORDER

The Bristol Tennessee Board of Zoning Appeals meeting was called to order at 11:00 a.m. on Thursday, January 18, 2018 by Chairman Jack Hyder and a quorum was declared present.

II. APPROVAL OF MINUTES

There being no changes to the November 16, 2017 minutes, they were approved as presented.

III. OLD BUSINESS

None

IV. NEW BUSINESS

None

V. OTHER MATTERS

A. Rules of Procedure Discussion

Mr. Blake Ailor presented information on the proposed Board of Zoning Appeals Rules of Procedure. Mr. Ailor indicated that the proposed Rules of Procedure were to provide for the orderly disposition of the business of the Bristol, Tennessee Board of Zoning Appeals by establishing the means by which that business was to be transacted due to such procedures not being dictated by Tennessee law, the City's Code, or the Zoning Ordinance. Mr. Ailor indicated that at the November 16, 2017 Board of Zoning Appeals meeting, staff presented

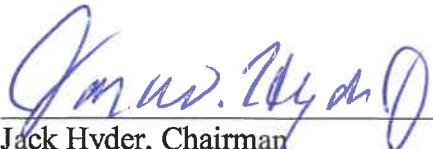
the Board with a draft of the proposed Rules of Procedure. Mr. Ailor stated that after reviewing the proposed Rules of Procedure, the Board gave staff directive on items they wanted modified. Staff presented the Board with the revised Rules of Procedure for the Board's approval. Staff recommended that the Board move to approve and adopt the proposed Rules of Procedure.

After much discussion and a few modifications to the draft Rules of Procedure document, the Board directed staff to make the proposed changes and bring the document back before them at the February 15, 2018 meeting for review.

Mr. Ailor questioned the Board on the type of training that they would prefer for future training session. The Board requested training specific to the Board of Zoning Appeals. Mr. Ailor stated he would research training options and try to set a date.

VI. ADJOURNMENT

With no other business to discuss, the meeting adjourned at 11:30 a.m.



Jack Hyder, Chairman