

**NORTHEAST TENNESSEE/VIRGINIA
HOME CONSORTIUM
BOARD MEETING MINUTES
July 14, 2016**

Board Members Present:

Jack Young, Bristol, Tennessee
Brian Rose, Bristol, Tennessee
Donna Malone, Bristol, Tennessee
Sherry Trent, Johnson City
Mark Haga, Proxy for Kingsport
Sherry Greene, Proxy for Washington County
Lauren Calhoun, Proxy for Bristol, VA

Others Present:

Bill Forrester, FTDD
Donna Lewis, FTDD
Kermit Addington

I. Call to Order

The Northeast Tennessee/Virginia Home Consortium Board Meeting was called to order by Jack Young at 10:05 a.m. on July 14, 2016, in the Bristol, Tennessee Annex.

II. Approval of Minutes

The minutes submitted had an incorrect date of December 6 on them. They should have had January 6, 2016. Mark Haga made a motion to approve the minutes of the July 14, 2016 with corrections. Sherry Trent seconded the motion. Motion carried.

III. FTDD Status of Projects – Bill Forrester/Donna Lewis

Homeownership/Rehab: Donna Lewis provided a current HOME activity report to the Board. She said that homeownership is steady. She stated that the house on Christus Drive is now rented, which fulfills the last CHDO project's responsibility. They are currently working on reconstructions in Bristol, Virginia and Bristol, Tennessee. Mark Haga has submitted three houses to FTDD for substantial rehabilitations or reconstruction.

Donna Lewis also stated that Eastern 8, provider of homeownership classes, has asked that they be allowed to charge class participants a fee for refreshments. They are proposing \$25 for a single person or \$40 per couple. Current charge for the class is \$225. Sherry Trent stated that she does not want homebuyers to pay the fee for refreshments. Brian Rose said he would rather things remain as they are with no additional fees being charged to Consortium participants. After a lengthy discussion on this matter, it was decided to tell Eastern 8 that the HOME Consortium does not want its participants to have to pay this fee. The homebuyers already have to contribute \$500 of their own money toward the purchase of the home.

Donna Lewis further stated that Eastern 8's contract with the Consortium for homeownership classes expires this year. She said that Eastern 8 is now offering online classes, but isn't sure if the provider is HUD-approved. Jack Young requested that a request for proposals for homeownership education be submitted before signing a new contract with Eastern 8 for this service.

Community Housing Development Organization (CHDO) Projects: Proposals from qualified CHDOs will be accepted from qualified entities until 3:00 p.m. on September 23, 2016. These funds will include \$116,146 from 2015-16 and \$130,438 from 2016-17 for a total amount of approximately \$246,584.

IV. Old Business

V. New Business

2015-2016 Consolidated Annual Performance and Evaluation Report (CAPER): Donna Malone explained that the entitlement cities are required to prepare a CAPER and have it submitted to HUD by September 30, 2016. This report will also include the accomplishments of the HOME Consortium members that are not entitlement cities. Donna asked the non-entitlement jurisdictions to submit any information they may have to go into the CAPER to her as soon as possible. All HOME-related accomplishments will be obtained through the First Tennessee Development District and HUD's IDIS reporting system.

Entitlement cities to prepare new Analysis of Impediments to Fair Housing (AI): Donna Malone explained that the entitlement cities are required to prepare a new Analysis of Impediments to Fair Housing to be submitted with the next Annual Action Plan and that our most current one is out of date. Mark Haga stated that HUD is allowing us to provide an update on the AI we're using now that needs to be submitted as soon as possible. HUD has suggested that we do one regional AI to cover the entire Consortium area instead of each participating jurisdiction preparing a separate one. The Executive Committee will meet prior to the next Board meeting to discuss preparing the AI.

HUD Monitoring Visit – July 18 – July 21, 2016: Donna Malone reported that Bristol's HUD representative Lynn Holt and its Financial Analyst, Geri Clark will be in Bristol to conduct both a CDBG and HOME monitoring.

VI. Announcements

Kermit Addington said that he attended today's meeting to get a better understanding of the HOME Consortium and to announce a housing fair that will be held next Thursday in Kingsport and a tour of a new house at 933 Robinson Street that was built for a homeless family at 10:00 a.m.

Donna Lewis let us know about the funeral service for Evans Ernest Overbey, a soldier and POW who was in WWII whose remains were returned home after being identified from a mass grave in the Philippines. The funeral will be at the Erwin Funeral Home with a ceremony in Johnson City.

There being no further business, the meeting was adjourned at 11:20 a.m.

Donna Malone, Recorder


Jack Young, Chairman
