

**NORTHEAST TENNESSEE/VIRGINIA
HOME CONSORTIUM
BOARD MEETING MINUTES
December 13, 2016**

Board Members Present:

Brian Rose, Bristol, Tennessee
Sherry Trent, Johnson City
Mark Haga, Proxy for Kingsport
Ambre Torbett, Sullivan County
Lauren Calhoun, Proxy for Bristol, VA
Irene Wells, Bluff City

Others Present:

Bill Forrester, FTDD
Donna Lewis, FTDD

I. Call to Order

The Northeast Tennessee/Virginia Home Consortium Board Meeting was called to order at 10:00 a.m. on December 13, 2016, in the Bristol, Tennessee Annex building.

II. Approval of Minutes

The minutes submitted had an incorrect date of December 6 on them. They should have had January 6, 2016. Sherry Trent made a motion to approve the minutes of the September 13, 2016 meeting. Irene Wells seconded the motion. Motion carried unanimously.

III. FTDD Status of Projects – Bill Forrester/Donna Lewis

It was discussed that the HOME Consortium Executive Committee met just prior to this meeting and these issues had been presented and discussed there.

Homeownership/Rehab: Donna Lewis provided a current HOME activity report to the Board. There are a few projects going on right now, but not a lot. There was a reconstruction in Bristol, VA just completed, and a homeownership application in the works for Kingsport. In Johnson City, there needs to be an Environmental Review done for another.

Mark Haga has a project with Eastern 8. Email sent to HUD for a 12-unit complex. This requires an Environmental Assessment which is the next step up from an Environmental Review. He had had some issues with emails being received by HUD and suggested to other jurisdictions that they call HUD first so that they can get on the approved "ok to send emails" list. HUD has it in their Regulations that a Phase I Environmental Assessment will be required for projects such as that.

Community Housing Development Organization (CHDO) Projects: Proposals from qualified CHDOs were received from qualified entities until 3:00 p.m. on September 23, 2016. These funds will include \$116,146 from 2015-16 and \$130,438 from 2016-17 for a total amount of approximately \$246,584. The Board talked about two projects – one for Horizon Community Development Corporation to aid them in the purchase and rehabilitation of two 2-unit townhouses on Christus Drive in Bluff City. Another project was for Eastern 8 to support a rental project.

Mark Haga made a motion to select the Horizon project on Christus Drive in Bluff City. Lauren Calhoun seconded the motion. Motion carried unanimously.

IV. Old Business

2015-2016 Consolidated Annual Performance and Evaluation Report (CAPER): Brian Rose explained that the HOME Consortium CAPER had been given an extended deadline of December 30, 2016. This is going to be extended one more time to January 30, 2017. This report will also include the accomplishments of the HOME Consortium members that are not entitlement cities. Brian asked the non-entitlement jurisdictions to submit any information they may have to go into the CAPER to her as soon as possible. All HOME-related accomplishments will be obtained through the First Tennessee Development District and HUD's IDIS reporting system. All homeless information should be obtained through Appalachian Regional Coalition on Homelessness (ARCH).

Entitlement cities to prepare new Analysis of Impediments to Fair Housing (AI): Brian Rose explained that the entitlement cities are required to prepare a new Analysis of Impediments to Fair Housing to be submitted with the next Annual Action Plan and that our most current one is out of date. It's due to HUD in May of 2017. There is an option to do an Analysis of Fair Housing (AFH) in place of the AI. This uses information and maps generated through the American Community Survey and would have much more detail than the AI. The AFH is also going to be required of all communities – we would have to do it anyway in 2019, so it sort of makes sense that we consider jumping in and doing it now. A big focus of the AFH is that participating jurisdictions need to work with the housing authorities. Brian Rose will be reporting to HUD by the 15th of December on what the status is. The Board consensus was in favor of moving forward with the AFH.

The Board scheduled a work-day to begin work on the AFH on January 11, from 1:30 to 5:00 for the members of the Entitlement cities to come and work together on getting this work going.

V. New Business

Request for Amendment to the 2015 Consolidated Plan - by Mark Haga of Kingsport
Mark Haga presented a handout with proposed changes. The information he presented was regarding a proposed amendment to the Consolidated Plan. He said there's already been a 30-day comment period and public hearing. The public comment period ends on the 14th of December, 2016. The amendment was for Section MA-50 – Needs and Market Analysis –

which discusses if there are concentrations of housing problems, minority population concentrations, market characteristics, community assets, and strategic opportunities. The amendment was also for Section SP-45 – Goals – which described the goal of working with the Kingsport Housing and Redevelopment Authority to redevelop the Midtown neighborhood, as well as other public housing developments, over the next 5-10 years. The amendment was also for Section AP-20 which added a goal to provide \$5,000,000 of funding toward the construction of 51 new units in place where the Robert E. Lee Apartments were demolished.

VI. Announcements

An announcement was made that the new Community Development Specialist for the City of Bristol, TN – Christina Blevins has been hired and will begin work on the 9th of January, 2017. FTDD also announced that their annual open house was on December 14, 2017. There being no further business, the meeting was adjourned at 10:30 a.m.



Brian Rose, Recorder



Jack Young, Chairman