

**BRISTOL TENNESSEE
EMERGENCY COMMUNICATIONS DISTRICT
BOARD OF DIRECTORS' MEETING
March 20, 2019**

ITEM 1. Roll Call

Wade-p Eads-p Elliot-a Honaker-p
Messimer-p Miller-p Ring-p Jones - p

ITEM 2. Recognize Guests

No guests present.

ITEM 3. Minutes of Previous Meetings for February 20, 2019

Tim Eads made a motion, seconded by David Ring to approve the minutes from the February 20, 2019 Board meeting. Motion passed.

ITEM 4. Financials

A. Receipts & Expenditures

All receipts were passed to each Board member for their review and the proper signatures.

B. Treasurer's Report

Harry Miller reviewed the balance sheet, monthly financial and monthly budget reports. Ms. Key advised of an error she just saw on line item 10019, Contingency Fund. For each deposit, the amount should be \$8, 293.00. She will verify each of the deposits and correct the report for the next meeting. Jim Messimer made a motion, seconded by Tim Eads to approve the report as presented. Roll call vote: Eads – yes, Elliott – absent, Honaker – yes, Messimer – yes, Miller – yes, Wade – yes, Ring –yes. Motion passed.

ITEM 5. Old Business

A. Report on Operations & Equipment

1. Overview of Operations

a. Daily Operations – Everything is working, no operational issues.

b. Personnel

Brooke Vierling is in her second phase of training. Abigail Artrip will be scheduled for her psychological exam, and then she will be ready for a start date. We be testing tomorrow evening for our next hiring roster.

B. Statistics

Ms. Key reviewed the month of January 2018.

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ITEM 6. New Business

- A. Correction to Interlocal Agreement –Ms. Key advised that she had made a mistake in figuring the Interlocal Agreement, she explained it in detail. David Ring made the motion that the corrected Interlocal agreement be adopted. Motion was seconded by Tim Eads. The motion passed.

ITEM 7. Discussion Items

- A. Chief Wade brought up the addition of a CD. Ms. Key advised that she had checked the rates and we kept the CD with Citizens Bank at 2.5%.

ITEM 8. Other Matters - None

ITEM 9. Citizens and Delegations Presentation - None

ITEM 10. Next meeting April 17, 2019 in the Police Conference Room, 801 Anderson Street, Bristol, TN