

**Minutes of the Bristol Tennessee  
City Council Work Session  
April 26, 2022**

The City Council work session was brought to order by Mayor Mahlon Luttrell on Tuesday, April 26, 2022 at 10:02 A.M. in the Nature Center at Steele Creek Park.

Members of City Council present included Mayor Mahlon Luttrell, Councilwoman Margaret Feierabend, Councilman Mark Hutton, and Councilwoman Lea Powers. Vice Mayor Vince Turner observed the work session by electronic format.

City staff members present included City Manager Bill Sorah, City Attorney Danielle Smith, Director of Administration Mary Lee Williams, Director of Finance Hollie Verran, Budget and Accounting Manager Christa Byrd, Director of Community Development and Planning Cherith Young, Director of Community Relations Jon Luttrell, Police Chief Matt Austin, Fire Chief Mike Carrier, Director of Engineering Jacob Chandler, Director of Parks and Recreation Terry Napier, Director of Economic Development Tom Anderson, Senior IT Manager Shane Varney, Director of Utility Services Will Witcher, Director of Public Services Wes Ritchie, and other departmental staff.

The agenda for the meeting included the following item for discussion, with no formal action being taken.

**AGENDA**

- I. Fiscal 2023 Budget Summary
- II. Fiscal 2023 Fund Summary
- III. Review of Fiscal 2023 General Fund Revenue Projections
- IV. Fiscal 2023 Capital Project Review
- V. Review of General Obligation Debt
- VI. City Personnel and Staffing Review
- VII. Border Region Retail Tourism District
- VIII. BTCS Education Funding
- IX. Bristol Public Library Funding
- X. Private/Non-Profit Funding
- XI. Review of Multi-Year Financial Models
  - A. General Fund
  - B. Solid Waste Fund
  - C. Waterworks Fund
  - D. Stormwater Fund

- XII. Discussion of Rezoning Request for 2216 and 2222 Volunteer Parkway
- XIII. Annexation Request – Unincorporated Property Adjoining Fox Meadows Subdivision
- XIV. Discussion of Proposed Text Amendment to Planned Residential District Ordinance
- XV. Proposed Amendment to Residential Builders Water-Sewer Materials Policy
- XVI. Discussion of Planning Commission Recommendation for Ordinance 22-2 Amending Chapter 2 of the City's Zoning Ordinance
- XVII. Discussion of Planning Commission Recommendation for Ordinance 22-3 Amending Chapter 4 and Chapter 5 of the City's Zoning Ordinance
- XVIII. Discussion of Proposed Text Amendment to Adaptive Reuse Ordinance

There was a brief recess for lunch at 12:00 Noon and the meeting was called back to order by Mayor Luttrell at approximately 12:20 P.M.

There was a short break at 2:25 P.M. and the meeting was called back to order by Mayor Luttrell at approximately 2:36 P.M.

There being no further business, the meeting was adjourned at 4:42 P.M.



Mary Lee Williams  
City Recorder



Mahlon Luttrell  
Mayor