

**BRISTOL TENNESSEE BETTER PROPERTY BOARD
MEETING MINUTES
April 28, 2022**

Slater Community Center Auditorium

Members Present:

**Pamela Offield, Chairwoman
Randall Cook, Vice-Chairman
Lonnie Barrett - Secretary**

Staff Present:

**Cherith Young, Development Services Manager
Cari Seaton, Staff Attorney
Karl Cooler, Codes Manager
Kim Lester, Code Enforcement Officer**

Absent:

**Pamela Ley
John Taylor**

I. CALL TO ORDER

Pamela Offield called the Bristol, Tennessee Better Property Board meeting to order at 5:00 p.m. on Thursday, April 28, 2022. Mrs. Offield performed roll call. A quorum was declared.

II. APPROVAL OF MINUTES

There being no changes to the March 24, 2022 Better Property Board meeting minutes, Randall Cook made a motion to approve the minutes as presented. Lonnie Barrett seconded the motion. A public vote was taken and the motion passed unanimously.

III. PRELIMINARY INVESTIGATIONS

None

IV. PUBLIC HEARING

A. 1300 Anderson St.

Kim Lester stated this property had fire damage but the owner, Mr. Galliher, has not received a proper notice of violation. Staff had requested to table the discussion of this property for 60 days to ensure proper notification is provided to the owner.

Lonnie Barrett made a motion to table the discussion for the property located at 1300 Anderson Street until the June 23, 2022 meeting due to process and procedural necessities. Randall Cook seconded the motion. A public vote was taken and the motion carried unanimously.

B. 112 Ruth St.

Kim Lester stated owners, Robert and Virginia Evans were present for the Public Hearing and were not given adequate time to work with their insurance company. Staff requested to table discussion of this property for 60 days.

Randall Cook made a motion to table the discussion for the property located at 1300 Anderson Street until the June 23, 2022 meeting due to process and procedural necessities. Lonnie Barrett seconded the motion. A public vote was taken and the motion carried unanimously.

V. TRASH AND DEBRIS

None

VI. OLD BUSINESS

None

VII. PROGRESS REPORTS

A. 701 Alabama Street

Kim Lester stated the property has transferred ownership to Eric and Christina Blevins. Permits have been pulled and work has progressed into converting the multifamily unit back into a single residence. Staff has requested to close the file on this property due to work being completed on the property.

Randall Cook made a motion to close the file on the property located at 701 Alabama Street due to progress made and less trash and debris as requested by the City. Lonnie Barrett seconded the motion. A public vote was taken and the motion carried unanimously.

B. 705 Alabama Street

Kim Lester mentioned this property was also a transfer of ownership to Eric and Christina Blevins. Permits have been pulled and work has progressed significantly. Staff requested to close the file on this property due to significant work in progress.

Randall Cook mentioned the structure is sound and made a motion to close the file on the property located at 705 Alabama Street due to being structural sound and progress made. Lonnie Barrett seconded the motion. A public vote was taken and the motion carried unanimously.

C. 2089 King College Road

Staff has requested to table discussion of this property indefinitely due to litigation process.

Randall Cook made a motion to table discussion on the property located at 2089 King College Road due to litigation. Lonnie Barrett seconded the motion. A public vote was taken and the motion carried unanimously.

D. 1105 Broad Street

Kim Lester stated an Order of repair was issued on October 20, 2021. There has been no compliance to the order of Repair. The property has since transferred ownership. Staff had requested the discussion of the property be tabled due to transfer of ownership to allow the new owner time to make proper repairs.

Randall Cook made a motion to table discussion on the property for 60 days located at 1105 Broad Street due to transfer of ownership, the new owner accepting responsibility of violation, and return with a progress report at the June 23, 2022 meeting. Lonnie Barrett seconded the motion. A public vote was taken and the motion carried unanimously.

IX. FUTURE PROGRESS REPORTS

- A. 1300 Anderson Street 06/23/2022
- B. 112 Ruth Street 06/23/2022
- C. 1105 Broad Street 06/23/2022
- D. 902 Windsor Avenue 06/23/2022
- E. 1215 5th Street 06/23/2022
- F. 102 E. Cedar Street 06/23/2022
- G. 514 Queen Street 06/23/2022

X. ADJOURNMENT

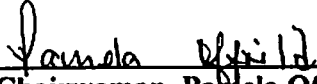
Kim Lester asked the Better Property Board to bring any property that may need to be addresses to City staff attention. Staff is being proactive in auditing files so that they can be certain properties of concern are being compliant with orders in place as well as an attempt to better communicate with the Board.

Pamela Offield requested that staff document and date communication with owners and what was said.

Randall Cook requested pictures be date stamped by staff.

Karl Cooler asked the Better Property Board for input going forward on how to better the process.

With no other business to discuss, the meeting was adjourned at 5:40 p.m.



Chairwoman, Pamela Offield