

**MINUTES OF SEPTEMBER 20, 2021**

**BRISTOL, TENNESSEE/VIRGINIA REGIONAL WASTEWATER SYSTEM**

**SEWER OVERSIGHT COMMITTEE MEETING**

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A scheduled meeting of the Sewer Oversight Committee was held Monday, September 20, 2021 at the Bristol, Tennessee City Hall Annex.

Present:            Bristol, Tennessee  
Mr. William L. Sorah, City Manager, Committee Chairman  
Mr. Mahlon Luttrell, Mayor (Voting Member)  
Mr. Vince Turner, Vice Mayor (Voting Member)  
Mr. Timothy Beavers, Director of Development Services  
Ms. Shannon Alford, Senior Accountant  
Mr. William Witcher, Utility Services Manager

Bristol, Virginia  
Mr. Donald Bowman, BVU Authority President, Committee Vice Chairman  
Mr. Gary Bagnall, BVU Authority Board Member (Voting Member)  
Mr. Philip King, BVU Authority Manager of Water and Wastewater Engineering  
Mr. Matthew Boothe, BVU Authority Controller  
Mr. Mark Eason, BVU Authority Budget Analyst

Inframark  
Mr. Greg Ryland, Regional Manager  
Mr. Matthew Dake, Project Manager

Prepared By:    Matthew Dake, Inframark

**I. CALL TO ORDER**

Mr. Sorah chaired and opened the meeting.

**II. COMMITTEE REORGANIZATION**

**A. Selection of Chair**

Mr. Bowman moved to re-elect Mr. Sorah as Chairman. The motion was unanimously approved without discussion.

**B. Selection of Vice Chair**

Mr. Sorah moved to re-elect Mr. Bowman as Vice Chairman. The motion was unanimously approved without discussion.

**III. APPROVAL OF MINUTES**

Mr. Luttrell moved to approve the minutes of the March 15, 2021 meeting. Mr. Bowman seconded the motion and it was unanimously approved without discussion.

**IV. OLD BUSINESS**

There was no old business.

**V. NEW BUSINESS**

**A. Capital Improvement Plan 2023 - 2027**

Mr. Dake reviewed the *Capital Improvement Plan 2023 through 2027* included in the packet. Discussion ensued. Mr. Turner moved to approve the Capital Improvement Plan as presented. Discussion ensued. Mr. Luttrell seconded the motion and it was unanimously approved without further discussion.

**B. Engineering Services Agreement – Biosolids Dewatering Design**

Mr. Witcher reviewed the *Engineering Services Agreement – Biosolids Dewatering System Design* included in the packet. Discussion ensued. Mr. Bowman moved to approve the Engineering Services Agreement - Grit System Preliminary Design as presented. Mr. Luttrell seconded the motion and it was unanimously approved.

**C. Demolition Contract – Biotower**

Mr. Witcher reviewed the *Demolition Contract Award – Biotower* included in the packet. There was no discussion. Mr. Turner moved to approve the Engineering Services Agreement - Grit System Preliminary Design as presented. Mr. Bowman seconded the motion and it was unanimously approved

**VI. REPORTS**

**A. Plant Operations**

Mr. Dake reviewed the *Operating Summary* included in the packet. There was no discussion and no action was required.

**B. Industrial Monitoring**

Mr. Dake reviewed the *Industrial Pretreatment Program* report included in the packet. Discussion ensued. No action was required.

**C. Financial**

Ms. Alford reviewed the Joint Sewerage System report included in the packet. Discussion ensued. No action was required.

**D. Other**

Mr. Bowman requested an opportunity to inform the committee of the following:

- Ten portable flow meters have been installed in the Gate City sewer shed.
- American Merchant is on a three-day work week resulting from loss of the Belk contract.
- Anticipate a temporary casino in the former JC Penney location of the Bristol Mall by February 1, 2022 and a hotel opening by the summer of 2023.
- BVU will have a four percent rate increase in fiscal year 2022.
- The equalization basin project is scheduled to bid in October 2021.

**VII. ADJOURNMENT**

The next Sewer Oversight Committee meeting is scheduled for December 20, 2021 with the location to be announced.

With no further business to discuss the meeting was adjourned at 8:30 A.M.

  
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William L. Sorah, Chairman

*1-3-22*  
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Date