

MINUTES OF SEPTEMBER 21, 2020

BRISTOL, TENNESSEE/VIRGINIA REGIONAL WASTEWATER SYSTEM

SEWER OVERSIGHT COMMITTEE MEETING

A scheduled meeting of the Sewer Oversight Committee was held Monday, September 21, 2020 virtually via Zoom.

Present:

Bristol, Tennessee

Mr. William L. Sorah, City Manager, Committee Chairman
Mr. Mahlon Luttrell, Vice Mayor (Voting Member)
Mr. Vince Turner, Council Member (Voting Member)
Mr. Timothy Beavers, Director of Public Works
Ms. Tara Musick, Director of Finance
Mr. William Witcher, Utility Services Manager
Mr. Shane Varney, Information Technology

Bristol, Virginia

Mr. Donald Bowman, BVU Authority President, Committee Vice Chairman
Mr. Gary Bagnall, BVU Authority Member (Voting Member)
Mr. Danny Griffin, BVU Authority Member (Voting Member)
Mr. Philip King, BVU Authority Manager of Water and Wastewater Engineering
Mr. Matthew Boothe, BVU Authority Controller
Mr. Mark Eason, BVU Authority Budget Analyst

Inframark

Mr. Jerry Shupe, Vice President, East Region
Mr. Chris Hull, Regional Manager, Mid Atlantic Region
Mr. Bill Davidson, Assistant Manager
Mr. Matthew Dake, Project Manager

Prepared By: Matthew Dake, Inframark

I. CALL TO ORDER

Mr. Sorah chaired and opened the meeting.

II. DISCUSSION OF NECESSITY FOR CONDUCTING ELECTRONIC MEETING

Mr. Sorah read the statutory authority for both Virginia and Tennessee that enables the Committee to conduct the meeting electronically. Tennessee Executive Order 60 and Virginia House Bill 29 suspended state law in reference to open meetings to the extent necessary for governing bodies to conduct their business. Mr. Bowman moved to meet electronically. Mr. Turner seconded the motion and it was unanimously approved without discussion

III. COMMITTEE REORGANIZATION

A. Selection of Chair

Mr. Bowman moved to re-elect Mr. Sorah as Chairman. Mr. Turner seconded the motion and it was unanimously approved without discussion.

B. Selection of Vice Chair

Mr. Sorah moved to re-elect Mr. Bowman as Vice Chairman. Mr. Turner seconded the motion and it was unanimously approved without discussion.

II. APPROVAL OF MINUTES

Mr. Bowman moved to approve the minutes of the June 15, 2020 meeting. Mr. Bagnall seconded the motion and it was unanimously approved without discussion.

III. OLD BUSINESS

None.

IV. NEW BUSINESS

A. Capital Improvement Plan 2022 - 2026

Mr. Dake reviewed the *Capital Improvement Plan 2022 through 2026* included in the packet. Discussion ensued. Mr. Luttrell moved to approve the Capital Improvement Plan as presented. Mr. Bagnall seconded the motion and it was unanimously approved without further discussion.

B. Engineering Services Agreement - Grit System Preliminary Design

Mr. Witcher reviewed the *Engineering Services Agreement - Grit System Preliminary Design* included in the packet. There was no discussion. Mr. Bowman moved to approve the Engineering Services Agreement - Grit System Preliminary Design as presented. Mr. Luttrell seconded the motion and it was unanimously approved.

V. REPORTS

A. Plant Operations

Mr. Dake reviewed the *Operating Summary* included in the packet. Discussion ensued. No action was required.

B. Industrial Monitoring

Mr. Dake reviewed the *Industrial Pretreatment Program* report included in the packet. Discussion ensued. No action was required.


C. Financial

Ms. Musick reviewed the *Joint Sewerage System* report included in the packet. There was no discussion. No action was required.

VII. ADJOURNMENT

The next Sewer Oversight Committee meeting is scheduled for December 21, 2020 with the location to be announced.

With no further business to discuss the meeting was adjourned at 8:06 A.M.



William L. Sorah, Chairman



Date